



FAZAIA HOUSING SCHEME GUJRANWALA

ENLISTMENT OF CONTRACTORS

Fazaia Housing Scheme is a welfare project of Pakistan Air Force (PAF) for the shuhadas, serving officers, JCOs, airmen and civilians. Applications are invited from reputed contractors/ firms C-4, C-5 & C-6 having relevant experience and available resources for Enlistment/ registration for execution of development works at FHS Gujranwala for the financial year 2021-2022.

Interested eligible Contractors can download Enlistment form, from website of **FHSG** (i.e. www.fhs.com.pk).

The applications must reach on the under mentioned address on or before **25-11-2021** along-with complete profile and details including the following, in a sealed envelope with an application processing fee of PKR 500/- (non-refundable) and Rs. 10,000/- (Non-Refundable) in the favor of "Fazaia Housing Scheme, Gujranwala" as enlistment fee in shape of Cash or Pay Order.

- Application forms along with enlistment criteria may be collected from the office of undersigned on submission of Bank Draft / Pay Order of Rs. 10,000/- (Non-Refundable) in the favor of "Fazaia Housing Scheme, Gujranwala" as enlistment fee.
- Full Name, address with contact numbers of person(s) duly authorized by firm to whom future correspondence is to be made, Status of firm, date of registration.
- List of Staff / Machinery / Equipment with company profile.
- List of contracts in hand (Annexure-A) and completed during the past five years (Annexure-B) along- with work order issued by the respective authority and completion certificate of completed projects.
- NTN No., Sales Tax No. along-with latest clearance certificate. Attach a copy of Income Tax Returns being filed regularly (last 2 years).
- An undertaking by the contractor/ firm to the effect "Neither the contractor/ firm nor its Directors/ Stakeholders, as a whole or as a part, of the firm have ever been blacklisted/ defaulted by any Government / Public departments / organizations.
- Valid Registration Certificate of Pakistan Engineering Council (PEC)/ Pakistan Counsel of Architects & Town Planners Pakistan (PCATP) / SECP or any other.
- Certificate/ affidavit that the firm is not in litigation with any client.
- Bank statement of last two years.
- Copies of enlistment letters with other govt. / semi-govt. / private departments.
- Copies of performance certificates from other govt. / semi-govt. / private departments.
- Any other documents/ information which the contractors/ firms may like to submit.

PROJECT DIRECTOR

Project Management Office

Fazaia Housing Scheme

Near Nawab Chowk N5 Bypass Road

Gujranwala Phone: (055) 3477291-92

INTRODUCTION

Fazaia Housing Scheme is a welfare project of Pakistan Air Force (PAF) for the shuhadas, serving officers, JCOs, airmen and civilians. Applications are invited from reputed contractors/ firms to participate in enlistment for Development Works at Fazaia Housing Scheme, Gujranwala.

Fazaia Housing Scheme, Gujranwala (hereinafter referred to as "FHSG") enlists contractors who intend to work with the organization. The purpose of enlistment is to have a ready list of experienced, suitable and competent contractors for projects of FHSG to minimize requirement of verification of credentials of intending contractor at the time of individual tenders of works. At the same time only those contractors are allowed to continue in the list who remain active in PFHSG and perform well in terms of timely completion, complying with Specifications, Standards and maintaining desired quality. Notwithstanding enlistment in FHSG, it may permit other eligible contractors, not enlisted with FHSG to bid/tender for the work, however, the successful bidder shall get himself enlisted in the appropriate class before issue of work order.

ENLISTMENT OF CONTRACTORS

(To be filled by contractor / firm)

Application for enlistment as a CONTRACTOR

TO: PROJECT DIRECTOR (FHSG).

SUBJECT: ENLISTMENT OF CONTRACTORS / FIRMS IN FHSG

1. I/We _____ request for enlistment in **FHSG** as a Contractor. My/Our field of interest is as indicated below:

- CIVIL
- ELECTRICAL
- PLUMBING & FIRE FIGHTING
- HVAC
- MECHANICAL

Brief description of services offered is as under:-

1.	Name of Contractor		
2.	Name of Firm		
3.	Category of Firm as per PEC / PCATP		
4.	Constitution *	Individual	
		Sole Proprietorship	
		Partnership Firm	
		Public Limited Company	
		Private Limited Company	
		Others	
5.	Head office Address		

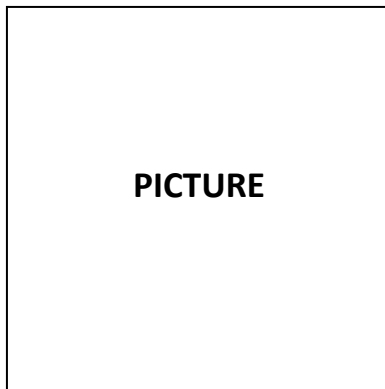
6.	Postal Address of the Firm	
7.	Phone No.	
	Fax No.	
	Email ID	
	Web address	
8.	Contractor's Representative Name, Designation and Contact Number	
9.	Taxation Number (NTN) & STN No.	
10.	Number of years of experience as a contractor	
11.	Enlistment with other Government / Semi-Government / private organizations	

* If partnership firm, names of the partner / if company, name of

- directors 1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

2. I / We hereby certify / acknowledge that:-

- a. All the information / data provided in this application along with its enclosures are correct to the best of my / our knowledge. Any data / information proved false at any stage will make me / us liable for disqualification for subject enlistment.
- b. Enlistment is the sole jurisdiction of the Employer (FHSG). Decisions of the same on this subject will be final and accepted by us. In case of dispute or grievance of any kind, it will be addressed to Grievance Redressal Committee of FHSG. The same's decision will prevail and accepted by us.
- c. The Employer (FHSG) can cancel the accorded enlistment at any time as per organization policy. I / We will have NO CLAIM OF ANY NATURE due to such cancellation.
- d. I fully understand that My / Our enlistment as a Contractor / Firm in FHSG will only entitle me to be eligible to bid for work(s) subject to fulfilling conditions as laid down in each individual Notice Inviting Tender, and the contract will be awarded as per organization's policy.
- e. All the instructions and terms / conditions issued with reference to this enlistment have been read, fully understood and agreed for compliance.



(_____)
(Signatures)

(_____)
(Name)

(_____)
(Designation in the Firm)

(_____)
(Date)

Works in progress

NAME OF THE FIRM

Name of Work	Date of start	Date of Completion	Reason for delay & Compensation levied if any	Tendered cost	Net Amount received	% Progress	Name, Designation, Contact No. & complete address of the authority for whom the work was done

* Add additional sheets, if necessary

(Signature)

**Works completed during the last five
years**

NAME OF THE FIRM _____

Name of Work	Date of start	Date of Completion		Reason for delay & Compensation levied if any	Tendered cost	Gross cost of completion	Net Amount received	Name, Designation, Contact No. & complete address of the authority for whom the work was done
		Stipulated	Actual					

* Add additional sheets, if necessary

(Signature)

ASSESSMENT OF THE FIRM
(FOR OFFICE USE)

Name of Firm _____

Sr. No.	Aspect	Marks Obtained	Maximum Marks	Remarks
1.	Registration with PEC / PCATP	-	Mandatory	
2.	Registration with Tax department/ FBR	-	Mandatory	
3.	Category of PEC / PCATP		10	
4.	No. of Years since Registered with PEC / PCATP		15	
5.	Year of Establishment		15	
6.	Completed projects in last 5 years		15	
7.	Projects in hand		10	
8.	Income Tax Returns being filed regularly (last 2 years)		10	
9.	Technical Skills i.e.; No. of engineers registered with PEC, architects, supervisors		15	
10.	Enlistment with other Govt. /semi Govt. departments. 1. 2. (if more than 2, attach a list)		10	
11.			100	

NOTE: This assessment is for enlistment only, final assessment will be made at time of individual tenders of work.