

## **PROCEDURE FOR CHANGE OF NAME FHS I & II LAHORE**

### 1. **Procedure**

- (a) Customer submits the required documents to the Incharge Transfer Section FHS, Lahore
- (b) If documents are complete, the Incharge Transfer Section will give receipts and date to the customer.
- (c) Documents will be sent to Record Section for processing.
- (d) Original allotment / transfer letter will be brought by the customer on the given date at Dir Transfer & Record office for correction of name.

### 2. **Documents Required**

- (a) Application to PD (FHS-Lhr) Lahore for the change of name.
- (b) Copy of old and new CNIC.
- (c) Declaratory Decree (if complete name changed).
- (d) Affidavit for the change of name on stamp paper of Rs 50/-.  
**Annexure "A"**
- (e) Copy of Husband / Father CNIC.
- (f) Copy of Nikhanama / Divorce certificate (if applicable).
- (g) Advertisement in 2 x national newspaper (English & Urdu).  
**Annexure "B"**
- (h) Copy of Allotment / Transfer Letter.
- (j) In case of Armed Forces personnel, verification from AHQ / GHQ / NHQ.

**AFFIDAVIT  
CHANGE OF NAME**

(On Stamp Paper of Rs 50/- duly attested by Oath Commissioner)

I Mr/Miss/Mrs \_\_\_\_\_

CNIC No \_\_\_\_\_ Son/Daughter/Wife of \_\_\_\_\_

Muslim, Aduly, R/O \_\_\_\_\_

do hereby state on oath and declare that previously my name was

Mr/Miss/Mrs \_\_\_\_\_

son/daughter/wife of \_\_\_\_\_

Now I have changed my name as Mr/Mrs \_\_\_\_\_

son/daughter/wife of \_\_\_\_\_

R/O \_\_\_\_\_

Same may please be updated in records of Fazaia Housing Scheme, \_\_\_\_\_

That whatever has been stated above is true and correct to the best of my knowledge and belief.

DEPONENT

**Verification**

Verified on oath at Lahore, this \_\_\_\_\_ day of \_\_\_\_\_ that the contents of above affidavit are true and correct to the best of my knowledge, information and belief, and that nothing has been concealed therein.

DEPONENT

## CHANGE OF NAME

Photo

I have changed my name from \_\_\_\_\_ to \_\_\_\_\_ All government and non government organizations including Fazaia Housing Scheme, Lahore may please update my new name in their records, therefore enabling me to correct my name in all documents.

Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Address \_\_\_\_\_

تبدیلی نام

تصویر

میں نے اپنا نام \_\_\_\_\_ سے

بدل کر \_\_\_\_\_ رکھ لیا ہے۔ لہذا FHS

لاہور سمیت دیگر سرکاری وغیر سرکاری ادارے اپنے ریکارڈ میں میرا نیا نام نوٹ فرمائیں تاکہ میرے تمام کاغذات میں درستگی ممکن ہو سکے۔

نام \_\_\_\_\_ ولدیت \_\_\_\_\_

ساکن \_\_\_\_\_