

PROCEDURE FOR ISSUANCE OF SITE PLAN OF PLOT OF FHS TARNOL

1. The member who desires to get SITE PLAN of their Plot will be required to submit an application on prescribed application form (**Annexure "I"**) to Project Director FHST.
2. After approval by PD FHST the applicant will be intimated about date for collection of Site Plan by RE Branch. The Site Plan will be handed over to the owner only. However, duly authorized reps by owner through authority letter countersigned by Notary Public. If submitted in advance to the Transfer & Record Branch FHST may be entertained in exceptional circumstances only. The site Plan will be issued by RE Branch after 10 working days.
3. Member will have to deposit following Charges/ fees and excess area charges along with application for issuance of site plan through Demand Draft / Pay Order/ Paid Bank Receipt in favor of "**Fazaia Housing Scheme, Tarnol**".
4. **Fee / Charges.**

S No	Category	Charges (In Rs)	Remarks
(a)	01 Kanal	10, 000/-	For 1 st Request
		10, 000/-	For Revision of Site Plan
		500/-	For Duplicate Copy
(b)	10 Marla	6,000/-	For 1 st Request
		6,000/-	For Revision of Site Plan
		500/-	For Duplicate Copy
(c)	Commercial	15,000/-	For 1 st Request
		15,000/-	For Revision of Site Plan
		1000/-	For Duplicate Copy

Note:-

The above rates are subjected to revision from time to time by the Competent Authority.

APPLICATION FOR SITE PLAN – FHS, TARNOL

To: Project Director
Fazaia Housing Scheme, Tarnol

Subject: **SITE PLAN OF PLOT**

Please issue site plan against Membership No _____ Plot No _____ Street No _____ Block No _____
Phase _____ and hand over to me/my authorized attorney. of Computerized National Identity Card
and Allotment / Transfer letter are attached. I have cleared all dues.

Thanking You,
Yours Faithfully,

Owner Name _____ Owner's Signature _____
Address _____ Attorney's Signature _____
Attorney's Name _____

Demarcation of the plot is as under:-

PART I

Longer Dimensions (1) _____
(2) _____
Shorter Dimensions (1) _____ ft. Bounded By _____
(2) _____ ft. Bounded By _____

Area of Plot _____ Sq Ydsft. Bounded By _____

Standard/Excess/Short by _____ Sq Ydsft. Bounded By _____

Surveyor _____ Superintendent FHST RE

PART II

Certified that the ownership is legal Dir Transfer & Record

PART III

All dues cleared by the applicant; hence site plan may be handed over.

DD (Finance)

PART IV

Handover Site Plan

Surveyor _____ Asst Director (RE)

PART V

Site Plan handed over on _____ Surveyor

Site Plan received on _____ Owner / Attorney